



Application to Rent

Processing/credit report fee

\$35.00 per applicant / \$50.00 for co-applicants (married couples only) payable to: **Caldecott Properties**.
Separate applications are required for each applicant 18 years or over.

Property information

Application to rent property at _____ (“Premises”)

Desired Move-In date _____

Applicant information

Name: _____

Soc.Sec.#. _____ Drivers lic.#. _____ State _____ Expires _____

Phone# Home _____ Work _____ Cell _____

Email _____ Date of Birth _____

Current address _____

City/State/Zip _____

How much rent are you paying? _____

How long at current address? _____

Name of Landlord/manager _____

Phone # ~~HP D~~Of Landlord/manager _____

Reason for leaving _____

Previous living information

Previous address _____

City/State/Zip _____

How much rent were you paying? _____

Name of Landlord/manager _____

Phone # ~~HP D~~Of Landlord/manager _____

How long at this address? _____

Reason for leaving _____

Application may be faxed to Caldecott Properties at **510.594.2424** to be processed upon receipt of Processing/Credit Report Fee.



Application to Rent

Employment info

Current employer _____ Name of Supervisor _____

Length of employment _____

Employer's address _____

Phone # of employer _____ HR Dept. Ext. or # _____

Position or title _____ Gross Income _____ Per _____

**If you have recent pay stubs available, please include to expedite the process.
If self-employed or an independent contractor, please provide the most recent 2 years of tax returns.**

If you held position for less than 2 years, please provide additional information

Previous employer _____ Name of Supervisor _____

Length of employment _____

Employer's address _____

Phone # of employer _____ HR Dept. Ext. or # _____

Position or title _____ Gross Income _____ Per _____

Additional information

Other Income (e.g. stocks, bonus, income property) \$ _____ Per _____

Where is additional income derived from? _____

Auto make _____ Model _____ Year _____ Lic.# _____ State _____ Color _____

In case of emergency, notify _____ Relationship _____

Address _____ Phone _____

Does applicant plan to use liquid filled furniture? Yes _____ No _____

If yes, name type _____

Names of all other prospective occupant(s) and their relationship to the applicant _____

Proposed pet(s) (number and type) _____

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Have you or any of the proposed occupants listed above ever:

Been evicted or asked to move out?	Y	N
Broken a lease or rental agreement?	Y	N
Declared bankruptcy?	Y	N
Been sued for non-payment?	Y	N
Been sued for damage to rental property?	Y	N
Had a recorded lien, garnishment or judgment?	Y	N

If answered yes to any of the above, please explain _____

In consideration of the non-refundable processing/credit report fee, Premises owner (or its agent) shall conduct verification of rental application information including obtaining consumer credit information. Premises owner (or its agent) reserves the right to unilaterally deny this application should there be any change of information regarding employment, compensation or any other significant item provided or requested herein between the time of acceptance of this application by Premises owner and the move-in date. Falsification or unverifiable information will be grounds for denial of said rental application. Applicant represents that all of the information herein is true and correct and hereby authorizes verification of all such information including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references on request. Approval of this application, availability and pricing shall be determined in Premises owner's sole discretion. Applicant agrees that any good faith deposit given for the Premises shall be non-refundable, unless this application is not approved.

Applicant _____ Date _____ Time _____

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Processing/Credit Report Fee Receipt

Applicant has paid \$ _____ as a processing/credit report fee to be applied to the credit report and other out-of-pocket expenses incurred for processing _____ credit report(s).

The undersigned has read the foregoing and acknowledges receipt of a copy.

Applicant, date

The undersigned has received the processing/credit report fee indicated above.

Agent, date

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